AHRT Phone Conference Minutes

4/29/2016

*In attendance: Alison Clemens, Kelly Kolar, Robert Riter*

1. Publication working group/subcommittee update from RR
	1. Still waiting for all of our participants to confirm; RR sent follow-up message on 4/28
	2. RR has been doing a scan of SAA committees and RTs and ALA/ACRL organizations to see what kinds of publications they have. Other examples include the Museum and Preservation sections publications
	3. RR will share the results of this scan with the Steering Committee; there are a lot of good examples to draw on that won’t be too resources intensive
	4. A lot of them are using PDF
	5. This scan will give a beginning dataset for consideration and evaluation
	6. RR hopes to hear from the rest of members by mid next week (Thursday); this would allow them to meet within 2 weeks, around mid-May
	7. **RR will update Steering Committee next week**
2. Bibliographies (Postponed until next meeting)
3. SAA 2016 session (Postponed until next meeting)
	1. Possibly add report from publications working group?
4. AHRT quick start guide drafted by AC
	1. Valuable to have history of projects by the RT
	2. **AC will contact Melissa G. for survey results**
	3. **AC will add publication venues survey data to microsite in protected view**
	4. **AC will add bullet point about GCal calendar**
	5. **AC will make changes and do last call to SC for changes before posting it to the microsite**
5. Discussion of adding photograph to the AHRT microsite to add visual interest
	1. Idea of having rotating photos (e.g. Schellenberg on his birthday month)
	2. **All will brainstorm about different photo ideas in this Google doc:** [**https://docs.google.com/document/d/1dsQZcQPZv0PmcDojomG8-U3gRSOMzkKtZuDnQ\_-yC54/edit?usp=sharing**](https://docs.google.com/document/d/1dsQZcQPZv0PmcDojomG8-U3gRSOMzkKtZuDnQ_-yC54/edit?usp=sharing)
6. Nominations
	1. **AC will put out a call for nominations on May 2**
		1. Will send to AHRT list and to microsite
		2. Candidate slate must be announced out by June 15
	2. **All, please note:** Non-officer Steering Committee members serve for one year and may be reelected for three successive years. An individual who has served three successive years may be elected to the Steering Committee again after a break of at least one year. Steering Committee members are encouraged to consider running for the vice chair/chair-elect position.